### KOTAK MAHINDRA GENERAL INSURANCE COMPANY LIMITED

#### Regd. Office: 27BKC, C27, G Block, Bandra Kurla Complex, Bandra (East), Mumbai 400051

**NOTICE** is hereby given that the Third Annual General Meeting of the Members of Kotak Mahindra General Insurance Company Limited will be held on Wednesday, June 28, 2017, at the Registered Office of the Company situated at 27BKC, C 27, G Block, Bandra Kurla Complex, Bandra (East), Mumbai 400051 at 4.00 p.m. to transact the following business:

#### **ORDINARY BUSINESS**

- 1. To receive, consider and adopt the financial statements for the period ended March 31, 2017 and the Report of the Board of Directors and the Auditors thereon
- 2. To appoint a Director in place of Mr. Gaurang Shah (DIN: 00016660) who retires by rotation and being eligible, offers himself for reappointment
- 3. To consider and, if thought fit, to pass, with or without modification, the following Resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of section 139 of the Companies Act, 2013, the provisions of Companies (Audit and Auditor) Rules, 2014 and other applicable provisions, if any, the Company hereby ratifies the appointment of M/s K.S. Aiyar & Co., Chartered Accountants (Firm Registration no. 100186W) and M/s V.C. Shah & Co. (Firm Registration no. 109818W) from conclusion of this meeting until the conclusion of the fourth (4<sup>th</sup>) annual general meeting and that their remuneration be fixed by the Managing Director and Chief Executive Officer and Chief Finance Officer of the Company."

#### NOTES:

- 1. As there is no special business to be transacted at the ensuing meeting, the Statement pursuant to Section 102 of the Companies Act, 2013 is not required.
- 2. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT ONE OR MORE PROXIES, TO ATTEND AND, ON A POLL, TO VOTE INSTEAD OF HIMSELF AND THE PROXY(S) NEED NOT BE A MEMBER.
- 3. A person can act as proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the company carrying voting rights. A member holding more than ten percent, of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other person or shareholder.
- 4. The instrument appointing a Proxy, to be effective, must be duly filled, stamped and signed and must reach the Company's Registered Office not later than 48 hours before the commencement of the Meeting.

### By Order of the Board of Directors

Sd/-Priti Rohira Company Secretary

Place: Mumbai, Date: June 6, 2017

**Registered Office:** 27BKC, C 27, G Block, Bandra Kurla Complex, Bandra (East), Mumbai – 400 051, CIN: U66000MH2014PLC260191

#### FORM NO. MGT-11 Proxy Form

[*Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014*]

CIN: <u>U66000MH2014PLC260191</u>

Name of the company: KOTAK MAHINDRA GENERAL INSURANCE COMPANY LIMITED

Registered Office: <u>27BKC, C 27, G Block, Bandra Kurla Complex, Bandra (E), Mumbai –</u> <u>400 051</u>

Name of the member(s):				
Registered Address:				
Email Id:				
Folio No/ Client ld: ID:	DP			

I/We being the member(s) holding \_\_\_\_\_ shares of the above named Company, hereby appoint

1.	Name:	
	Address:	
	Email id:	
	Signature:,	
2.	Name:	
	Address:	
	Email id:	
	Signature:,	
3.	Name:	
	Address:	
	Email id:	
	Signature:,	or failing him

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Third Annual General Meeting of the Company to be held on <u>Wednesday</u> the 28<sup>th</sup> day of <u>June</u> 2017 at 04.00 p.m. at 27BKC, C27, G Block, Bandra Kurla Complex, Bandra (East), Mumbai 400051 and at any adjournment thereof in respect of such resolutions as are indicated below:

**Resolution No:** 

- 1. To adopt the financial statements and the Board's Report and Auditors Report
- 2. To reappoint Mr. Gaurang Shah (DIN: 00016660) who retires by rotation
- 3. To ratify appointment of M/s. K.S. Aiyar & Co., Chartered Accountants and M/s. V.C. Shah & Co., Chartered Accountants as joint statutory auditors

Signed this \_\_\_\_\_ day of \_\_\_\_\_2017

Signature of shareholder\_\_\_\_\_

Affix Revenue Stamp

Signature of proxy holder(s) \_\_\_\_\_

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

## KOTAK MAHINDRA GENERAL INSURANCE COMPANY LIMITED CIN: U66000MH2014PLC260291 27BKC, C 27, G Block, Bandra Kurla Complex, Bandra (East), Mumbai – 400 051 Tel No.: +91 22 61660001, Fax No.: +91 22 67132401

# THIRD ANNUAL GENERAL MEETING

### **ATTENDANCE SLIP**

DPID	Client ID	Folio No.	No. of Shares
-	-		

Name: \_\_\_\_\_

Address:

Name of Proxy:

(To be filled in, if the Proxy attends instead of the member)

I hereby record my presence at the Third Annual General Meeting of the Company on <u>Wednesday</u>, June 28, 2017 at 04.00 p.m. at 27BKC, C27, G Block, Bandra Kurla Complex, Bandra (East), Mumbai.

## **Route Map**

